

**BETHESDA HALL (ANG MO KIO)
APPLICATION FOR EMPLOYMENT
CONFIDENTIAL**

Position Applied For: _____

Salary Expected: _____ Earliest Commencement Date: _____

Name of the Referral (if any)? _____

Please complete the form and send with copies of certificates and testimonials to:
bethesdatk@gmail.com
Attention to: Mr Wong Tuck Keong

1. PERSONAL PARTICULARS

Full Name as in NRIC (English) _____ (Chinese): _____

Residential Address: _____

Tel (H): _____ HP: _____ Email: _____

Date of Birth: _____ Place of Birth: _____ Gender: Male / Female

NRIC/Passport No: _____ Nationality (please indicate if Spore PR): _____

Race: _____ Marital Status: S / M Dialect Group: _____

Possess Driving Licence: Yes / No Driving Licence (Class): _____

2. EDUCATION

<u>School</u>	<u>Period</u>	<u>Highest Exam Passed</u>	<u>Grade</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

<u>College/University</u>	<u>Period</u>	<u>Degree (state class)</u>	
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

3. LANGUAGES (IN ORDER OF PROFICIENCY)

Written: _____ Spoken: _____

4. OTHER COURSES COMPLETED

<u>Course</u>	<u>Date completed</u>
_____	_____
_____	_____
_____	_____
_____	_____

5. EMPLOYMENT HISTORY (including month & year)

a. Name of Company: _____

Address & Contact No: _____

Position Held: _____ From: _____ To: _____

Major Duties: _____

Last Drawn Salary: _____ Reason for Leaving: _____

b. Name of Company: _____

Address & Contact No: _____

Position Held: _____ From: _____ To: _____

Major Duties: _____

Last Drawn Salary: _____ Reason for Leaving: _____

c. Name of Company: _____

Address & Contact No: _____

Position Held: _____ From: _____ To: _____

Major Duties: _____

Last Drawn Salary: _____ Reason for Leaving: _____

6. PAST & PRESENT MEMBERSHIP OF SOCIETY OR ORGANISATION

<u>a. Religious Organisation</u>	<u>Position</u>	<u>Period of Involvement</u>
_____	_____	_____
_____	_____	_____

<u>b. Secular Societies</u>	<u>Position</u>	<u>Period of Involvement</u>
_____	_____	_____
_____	_____	_____

c. Involvement in Social / Welfare Work: _____

d. Games you play / Hobbies: _____

7. FAMILY PARTICULARS

Spouse (if married)

Name: _____ Date of Birth: _____ Place of Birth: _____

Nationality: _____ Dialect Group: _____ Occupation: _____

Date of Marriage: _____ Passport No: _____ NRIC No: _____

<u>Names of Children</u>	<u>Sex</u>	<u>Date of Birth</u>	<u>Occupation/School</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

<u>Name of Father</u>	<u>Age</u>	<u>Occupation</u>	<u>Religion</u>
_____	_____	_____	_____

<u>Name of Mother</u>	<u>Age</u>	<u>Occupation</u>	<u>Religion</u>
_____	_____	_____	_____

<u>Names of Brothers & Sisters</u>	<u>Age</u>	<u>Occupation</u>	<u>Religion</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

8. CHURCH MEMBERSHIP

Date of Baptism: _____ Place baptised: _____

Present church attending: _____ Date joined: _____

Position in Church: _____

Past & Present ministries involved: _____

Any other relevant information: _____

9. MEDICAL DECLARATION

Are you currently suffering from any physical illnesses / diseases? If yes, please elaborate.

Are you currently on any medication? If yes, please elaborate.

Have you had an operation or been treated for any illnesses / diseases during the past two years? (If yes, please state illness / disease and period)

Do you suffer from other physical disabilities / handicaps? If yes, please elaborate.

Do you suffer from any psychological illness? If yes, please elaborate.

10. EMERGENCY CONTACT

Person to Contact: _____ Contact Numbers: _____

Residential Address: _____

11. GENERAL INFORMATION

Do you have a relative working in Bethesda Hall? If yes, please write the relative's name below.

Have you been convicted of a criminal offence? If yes, please provide details.

12. REFEREES

Name two persons (who are not members of your family, one should be your church pastor and the other should be your ex-Supervisor or Colleague) to whom reference may be made concerning your character and employment:

a. Name (English): _____ (Chinese): _____

Occupation: _____ Name of Church: _____

Tel/HP: _____ Email: _____

b. Name (English): _____ (Chinese): _____

Occupation: _____ Name of Church: _____

Tel/HP: _____ Email: _____

13. DECLARATION

I certify that the above information is true to the best of my knowledge.

Signature of Applicant: _____ Date: _____

----- For Official Use Only -----

Interview by: _____

Date of Interview: _____

Remarks: _____
